



MARICOPA COUNTY
ENVIRONMENTAL SERVICES DEPARTMENT
1001 N. Central Avenue
Phoenix, Arizona 85004



Environmental Services
Department

DIRECTORY OF DOCUMENTS

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I. ORDINANCES

ORDINANCE NO. P-30 (Passed and Adopted)

Summary: Referred to and known as “Ordinance for Establishing Licensing Time Frames” this ordinance establishes both administrative and completeness review and substantive review time frames for Licenses as defined in A.R.S. §11-1601 issued by Maricopa County, as required by A.R.S. §11-1605.

II. REGULATIONS

Maricopa County Environmental Health Code

Chapter I – General Provisions

Summary: Sets forth legal authority for Environmental Health Code. Includes definitions used throughout the Environmental Health Code and describes the permit process, fees, right to inspection and enforcement tools.

Chapter II – Sewage and Waste

Summary: Describes sewage and waste provisions including permit requirements and application procedures, proper refuse collection, storage and disposal, classification of wastewater treatment plants and requirements for certified operators.

Chapter III – Rodents, Insects and Vermin

Summary: Describes requirements to prevent infestation or harborage of rodents, insects, and vermin, and breeding of mosquitoes. Also describes enforcement tools.

Chapter IV – Land Subdivisions

Summary: Describes requirements for land subdivisions including plan approval, condominiums, water supply, sewage disposal and refuse disposal.

Chapter V – Water Supply

Summary: Describes requirements for water supplies including permit requirements and hauled water.

Chapter VI – Bathing Places – Public and Semipublic Swimming Pools

Summary: Describes requirements for Public and Semipublic pools and spas, Natural and Semi-Artificial Bathing Places and Artificial Bathing Lakes including permit requirements, water quality standards and general design standards.

Chapter VII – Food Service Workers

Summary: Describes requirements for Food Service Workers and Managers.

Chapter VIII – Food, Food Products, Food Handling Establishments

Summary: Describes requirements for Food, Food Products and Food Handling Establishments including Mobile Food Establishments, Vending Machines, Meat Establishments, Food Related Facilities and Bottled Water.

Maricopa County Environmental Health Code (*continued*)

Chapter IX – Mobile Home Parks

Summary: Describes requirements for Mobile Home Parks including general layout, facilities, water supply and sewage disposal.

Chapter X – Residence Accommodations

Summary: Describes requirements for Residence Accommodations including Transient Dwelling Establishments.

Chapter XI – Animals

Summary: Describes requirements for Animals including Kennels, Pet Shops, Veterinary Clinics and Hospitals and Mobile Pet Groomers/Shops.

Chapter XII – Campgrounds

Summary: Describes requirements for Campgrounds including permit requirements, water supply and sewage and refuse disposal requirements.

Chapter XIII – Schools

Summary: Describes requirements for Schools including permit and plan requirements.

Chapter XIV – Indoor Play Area

Summary: Describes requirements for Indoor Play Areas on the premises of permitted Food Establishments when the primary function of the business or facility is food service to the general public.

Maricopa County Stormwater Quality Management and Discharge Control Regulation (“Regulation”)

Chapter 1 – Introduction

Summary: Sets forth legal authority for the Regulation, minimum permit requirements for the County and the purposes and objectives of the Regulation.

Chapter 2 – Rules of Construction and Interpretation

Summary: Describes requirements for County Permits and Approvals, also includes general statements regarding responsibility of Administration, compatibility with other regulations, other regulatory requirements, severability, and disclaimers.

Chapter 3 – Definitions

Summary: Includes definitions of terms used in the Regulation.

Chapter 4 – Applicability

Summary: Describes the applicability of the Regulation.

Chapter 5 – Illicit Non-Stormwater Drainage and Connections

Summary: Describes the requirement to prohibit Non-Stormwater Drainage and Illicit Connections to the County Municipal Separate Storm Sewer System or any Storm Drainage System.

Maricopa County Stormwater Quality Management and Discharge Control Regulation (“Regulation”) (*continued*)

Chapter 6 – Construction Site Stormwater Runoff Pollution Control

Summary: Describes the requirements for the regulation of construction sites, exemptions, transfers of approval, termination of coverage and compliance monitoring.

Chapter 7 – Industrial Activity Discharges

Summary: Describes the requirement for the submission of the Notice of Intent or other proof of compliance to the Department.

Chapter 8 – Requirement to Prevent, Control and Reduce Stormwater Pollutants by the Use of Best Management Practices

Summary: Describes the requirement to implement Best Management Practices for Stormwater.

Chapter 9 – Notification of Spills

Summary: Describes the requirement to notify the Department in the event of a release of pollutants into the County Municipal Separate Storm Sewer System or any Storm Drainage System.

Chapter 10 – Violations, Enforcement, Penalties and Authority

Summary: Describes enforcement tools.

Chapter 11 – Post-Construction Stormwater Management

Summary: Describes requirements including applicability, objectives, regulated activities, exemptions, waivers, design standards, plan approval, ownership and maintenance, operation and maintenance plans, Drainage Regulation and Flood Control Regulations.

Chapter 12 – Fees

Summary: Fee list for Stormwater Permitting and Approval Activities.

Chapter 13 – Effective Date and Adoption of Regulation

Summary: Lists the effective date and the Board of Supervisor adoption information.

III. SUBSTANTIVE POLICY STATEMENTS

Environmental Health Division

SPS-EH-2012-001

Summary: Clarifies the criteria used to classify food and non-food establishment’s permits issued by the Maricopa County Environmental Services Department.

SPS-EH-2012-002

Summary: Clarifies the use of exemptions of the Maricopa County Environmental Health Code (MCEHC) for use in food service establishments.

Environmental Health Division (*continued*)

SPS-EH-2012-003

Summary: Clarifies the use of legal actions as described in DPPN: 10-11-36, Legal Enforcement of the Maricopa County Environmental Health Code (MCEHC) for use in food and non-food service establishments and to ensure appropriate application of Title 11 with food and non-food service establishments.

SPS-EH-2012-004

Summary: Clarifies the use of legal actions as described in DPPN: 10-11-36, Legal Enforcement of the Maricopa County Environmental Health Code (MCEHC) for use in food and non-food service establishments and to ensure appropriate application of Title 11 with food and non-food service establishments. Specifically, those establishments approved and not approved for closure.

SPS-EH-2012-005

Summary: Clarifies the permit requirements regarding splash guard protection in food service establishments.

SPS-EH-2012-006

Summary: Clarifies the permit requirements related to related to walls, floors and ceiling materials used in food service establishments, residence accommodations, pet shops/pet groomers, and public schools.

SPS-EH-2012-007

Summary: Clarifies the permit requirements regarding mop sink construction and location for food service, residence accommodation, pet shop/pet grooming, and public school facilities.

SPS-EH-2012-008

Summary: Clarifies the permit requirements for obtaining a Special Event Food Establishment permit.

SPS-EH-2012-009

Summary: Clarifies the permit requirements related to registering a special event with the Department.

SPS-EH-2012-010

Summary: Clarifies the permit requirements regarding the outdoor installation of ice machines at food service, residence accommodation, and public school facilities.

SPS-EH-2012-011

Summary: Clarifies the expedited plan review fees for Environmental Health Food Service, Residence Accommodation, School Grounds, Pet Shop/Groomer, and Remodel permits.

SPS-EH-2012-012

Summary: Clarifies the requirements to construct and operate an outdoor bar.

SPS-EH-2012-013

Summary: Clarifies the permit requirements related to countertop and shelving materials used in food service establishments, residence accommodations, pet shops/pet groomers, and public schools.

SPS-EH-2012-014

Summary: Clarifies the permit requirements regarding hot water supply in food service establishments.

Environmental Health Division (*continued*)

SPS-EH-2012-015

Summary: Clarifies the permit requirements for obtaining a food service permit for competition food events and beverage booths at special events.

SPS-EH-2012-016

Summary: Clarifies the construction and maintenance of kitchenettes within Residence Accommodation establishments.

SPS-EH-2012-017

Summary: Clarifies the permit requirements regarding directly connected ware washing sinks in food service establishments.

Environmental Services Department

SPS-ES-2012-001

Summary: Clarifies the policies pertaining to compliance with the requirements of the Establishing Licensing Time Frames Ordinance No. P-30.

SPS-ES-2012-002

Summary: Clarifies the implementation of Maricopa County's Enhanced Regulatory Outreach Program Policy by the Department.

Water & Waste Management Division

SPS-WW-2012-001

Summary: Clarifies the Water and Waste Management Division administrative procedure, for an owner who begins construction of a facility where a permit is required without first obtaining the permit, to avoid legal action by submitting an application for a permit through an expedited process.

SPS-WW-2012-002

Summary: Clarifies the Water and Waste Management Division administrative procedure for expiration of plan review approval requests and approvals of construction.

SPS-WW-2012-003

Summary: Clarifies the Department requirements for public record requests to obtain a copy of the onsite wastewater facility records.

SPS-WW-2012-004

Summary: Clarifies the basis of Department requirements for size and content of plans submitted to the Department by owners for approval of onsite wastewater facilities.